



Pennsylvania Accreditation Centre

## ACCREDITATION SERVICE FEES ISO/IEC 17065 Products, Processes and Services Certification Bodies As of 01/04/2023

### INITIAL ACCREDITATION

SERVICE	FIRST PROGRAM	EACH ADDITIONAL PROGRAM
<b>Application Fees</b>	US\$ 1,500 <i>For product certification bodies each additional product is considered an "additional certification program"</i>	US\$ 750
<b>Document Review</b> (policy manual and related procedures)	US\$ 1,500 <i>For the first certification program or product</i>	US\$ 500 <i>For each additional certification program or product</i>
<b>Initial Management System Assessment</b> (office assessment)	US\$ 3,750 <i>For the first site / first certification program or product + assessor travel, lodging and meals</i>	US\$ 1,250 <i>per each additional certification program or product + assessor travel, lodging and meals</i>
<b>Initial Technical Assessment</b> (*witness assessment)	US\$ 1,500 <i>For the first site / first certification program or product + assessor travel, lodging and meals.</i>  <i>*The actual number of witness assessment days will depend on the products selected for witnessing. The program must cover all element of the pertinent technical criteria, for which accreditation is sought.</i>	US\$ 1,250 <i>per each additional certification program or product + assessor travel, lodging and meals</i>
<b>Initial Accreditation Fee</b>	US\$ 1,500	US\$ 750

### ON-GOING ACCREDITATION ACTIVITIES

SERVICE	FIRST PROGRAM	EACH ADDITIONAL PROGRAM
<b>Annual Management System Assessment</b>	US\$ 2,000 <i>For the first site / certification program or product + travel, lodging and meals for assessor</i>	US\$ 1,500 <i>for each additional certification program or product + assessor travel, lodging and meals</i>
<b>Annual Technical Assessment</b>	US\$ 1,500 <i>For the first site / first certification program or product + assessor travel, lodging and meals.</i>  <i>*The actual number of witness assessment days will depend on the products selected for witnessing. The program must cover all element of the pertinent technical criteria, for which accreditation is sought.</i>	US\$ 1,250 <i>per each additional certification program or product</i>
<b>Annual Accreditation Fee</b>	US\$ 1,500	US\$ 750
<b>Logo Usage</b>	US \$10 <i>per certificate issued bearing the PAC Logo</i>	US \$ 10 <i>per certificate issued bearing the PAC Logo</i>
<b>Re-Accreditation</b> (Every 3 years)	The fees associated with re-accreditation shall be at the prevailing rates for <i>Document Review, Management System Evaluation, Technical Evaluation and Initial Accreditation</i> . <u>No re-application fee</u> is required for continual accreditations	

#### Surveillance Evaluations

Surveillance evaluations will be conducted at least once a year of the management system and technical I service delivery. For organizations with multiple sites may be subject to sample evaluations based on the sample of the sites. A follow-up evaluation may be required if non-conformities are detected. PAC reserves the right to vary the frequency of surveillance evaluations as it deems necessary to ensure all the criteria requirements are met

If the organization has achieved other accreditations for which it would like consideration to be given, a copy of the certificate and accreditation evaluation report should be submitted. Complaints that are lodged with PAC regarding its accredited organization shall be investigated. If the complaints are deemed to be valid, the organization shall compensate PAC for the time dedicated to the investigation of the situation at a rate of US\$ 100 per hour.

#### Travel Policy

Unless otherwise specified, PAC shall be responsible for coordinating all evaluation or travel related to the accreditation process. PAC will work cooperatively with the client organization to determine the best course of action depending on the organizations situation. Any door-to-door travel that exceeds 4 hours shall be billed at US\$ 100 per hour per assessor

#### Cancellation Policy

If the client organization cancels or postpones an evaluation within 30 – 14 days of planned initial date of the service, there will be a cancellation fee of 30 % of the associated fees. If the client organization cancels or postpones an evaluation within 14 days of planned initial date of the service there will be a cancellation fee of 50 % of the associated fees. If there is no formal notification of cancellation of the service, the client organization shall be responsible for and shall be billed the full fees.