



Pennsylvania Accreditation Centre

ACCREDITATION SERVICE FEES

Testing Laboratories

As of 01/04/2023

INITIAL ACCREDITATION

SERVICE	FIRST PROGRAM	EACH ADDITIONAL PROGRAM
Application Fees	US\$ 1,000	US\$ 250
	<i>For laboratories the first fifteen (15) methods are considered the "first program". Each additional set of up to five (5) methods is considered an "additional program"</i>	
Document Review (policy manual and related procedures)	US\$ 1,500 <i>For up to 15 methods</i>	US\$ 500 <i>For the each additional set of up to 5 methods</i>
Initial Management System Assessment	US\$ 3,000 <i>First laboratory</i>	US\$ 2,000 <i>per each additional laboratory</i>
Initial Technical Assessment	US\$ 2,000 <i>First laboratory up to 15 methods</i>	US\$ 1,500 <i>per each additional laboratory</i> US\$ 750 <i>for the each additional set of up to 5 methods</i>
Initial Accreditation Fee	US\$ 1,500	US\$ 750

ON-GOING ACCREDITATION ACTIVITIES

SERVICE	FIRST PROGRAM	EACH ADDITIONAL PROGRAM
Annual Management System Assessment	First laboratory: US\$ 2,000+ <i>travel, lodging and meals for up to two evaluator</i>	US\$ 1,500 <i>for each additional laboratory + evaluator travel, lodging and meals</i>
Annual Technical Assessment	US\$ 1,500 <i>First laboratory up to 15 methods</i>	US\$ 1,000 <i>per each additional laboratory</i> US\$ 500 <i>for the each additional set of up to 5 methods</i>
Annual Accreditation Fee	US\$ 1,000	US\$ 500
Re-Accreditation (Every 3 years)	The fees associated with re-accreditation shall be at the prevailing rates for <i>Document Review, Management System Evaluation, Technical Evaluation and Initial Accreditation</i> . <u>No re-application fee is required for continual accreditations</u>	

Surveillance Evaluations

Surveillance evaluations will be conducted at least once a year of the management system and technical I service delivery. For organizations with multiple sites may be subject to sample evaluations based on the sample of the sites. A follow-up evaluation may be required if non-conformities are detected. PAC reserves the right to vary the frequency of surveillance evaluations as it deems necessary to ensure all the criteria requirements are met

If the organization has achieved other accreditations for which it would like consideration to be given, a copy of the certificate and accreditation evaluation report should be submitted. Complaints that are lodged with PAC regarding its accredited organization shall be investigated. If the complaints are deemed to be valid, the organization shall compensate PAC for the time dedicated to the investigation of the situation at a rate of US\$ 100 per hour.

Travel Policy

Unless otherwise specified, PAC shall be responsible for coordinating all evaluation or travel related to the accreditation process. PAC will work cooperatively with the client organization to determine the best course of action depending on the organizations situation. Any door-to-door travel that exceeds 4 hours shall be billed at US\$ 100 per hour per evaluator

Cancellation Policy

If the client organization cancels or postpones an evaluation within 30 – 14 days of planned initial date of the service there will be a cancellation fee of 30 % of the associated fees. If the client organization cancels or postpones an evaluation within 14 days of planned initial date of the service there will be a cancellation fee of 50 % of the associated fees. If there is no formal notification of cancellation of the service, the client organization shall be responsible for and shall be billed the full fees.